



Salt Lake City Building Services
www.slcpermits.com
801-535-6000, fax 801-535-7750

451 South State Street, Room 215
Salt Lake City, Utah 84111

PO Box 145490
Salt Lake City, Utah 84114-5490

Office only

Updated 01/2020

| | |
|-------|-------------|
| BLD # | Received by |
| Date | Valuation |

Temporary Certificate of Occupancy Agreement

| | | |
|---------------------|--------------------|------------------|
| Date | Building permits # | Fee collection # |
| Project address | | |
| Project description | | |

Request is hereby being made to Building Services and Licensing Inspection Department for a 30-day, Temporary Certificate of Occupancy. It is understood that this building project is not completely finished and that

Occupant name

accepts full responsibility for risk and activities related to beneficial occupancy of this facility.

A Temporary Certificate of Occupancy is for a specified period of time (30 days). The initial request is free. If a 30-day extension is later requested, a \$300.00 fee will be required. If a second extension is requested, an additional \$300.00 fee is required. If a third 30-day extension is requested, a \$300.00 fee will be required for that request and it will be the final extension allowed.

It is agreed that all required corrections or outstanding items will be completed or resolved within the time frame specified by the Temporary Certificate of Occupancy. It is further agreed that if all required items are not completed within that time, Salt Lake City Corporation is hereby given permission to revoke the Temporary Certificate of Occupancy at this address, and if necessary, to terminate utility services to the above address for a period of not less than 30 days from the expiration date.

| | |
|-----------------------------|--------------------|
| Signed (Owner) | Phone |
| Print Owner Name & Email | Phone |
| Signed (Building Inspector) | Effective date |
| | Not to exceed days |